Developmental Studies Courses
(no credits awarded for these courses)

Put a check in the box to the left of those Developmental Courses which are needed. The blank is for indicating the semester in which you plan to take the course.

- [ ] ESL 12 English as a Second Language: Composition
- [ ] ESL 13 English as a Second Language: Composition
- [ ] ENG 1 Preparing for College Writing I
- [ ] ENG 3 Preparing for College Writing II
- [ ] ENG 4 Reading Improvement I
- [ ] ENG 5 Reading Improvement II
- [ ] NAS 2 Foundations of Life Science
- [ ] MTH 2 Arithmetic
- [ ] BSK 6 Pre-Algebra
- [ ] BSK 8 Algebra 1A
- [ ] BSK 9 Algebra 1B
- [ ] MTH 4 Algebra II
- [ ] Other ____________________________________

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**BUSINESS ADMINISTRATION**

Associate of Science

213

(Transfer Program)

**Bob Miller, Dean**

Business and Technologies Division
Room 614 – Office Ph. 961-5347
Business&TechnologiesDivision@pvcc.edu

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**Faculty Advisors:**

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Linda Hitt
lhitt@pvcc.edu, 434.961.5242

Mahmood Moghimzadeh
mmoghimzadeh@pvcc.edu, 434.961.5250

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**First Year**

<table>
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<tr>
<th>Semester</th>
<th>Credits</th>
<th>Planned</th>
<th>Completed</th>
<th>Credits</th>
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<td><strong>Spring Semester</strong></td>
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<td>ITE 120</td>
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<td>_____</td>
<td>ENG 112</td>
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<td>ENG 111 College Composition II</td>
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<td>MTH 271</td>
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<td>MTH 163 Precalculus I or MTH 180 Finite Mathematics</td>
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**Second Year**

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<th>Credits</th>
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<td><strong>Spring Semester</strong></td>
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<tr>
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<td>ACC 212 Principles of Accounting II</td>
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<td>ACC 213 Accounting Lab I</td>
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<td>ACC 214 Accounting Lab II</td>
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<td>ECO 202 Microeconomics or ECO 201 Macroeconomics</td>
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<td>______ Humanities Elective*</td>
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<td>______ Social Science Elective*</td>
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<td><strong>Total Credits</strong></td>
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Total Program Credits: 61.

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Revision effective 5/16/2009
1To take any course in which you use a computer, you should be able to type 20 words per minute and be proficient using a mouse or have successfully completed AST 117 or equivalent.

2Because computer science, electronics, and information technology are so rapidly changing, CS, ETR, and IT courses must have been completed within five years of registering for the subsequent course. This requirement may be met by successfully completing an approved CS, ETR, or IT course, transferring an approved comparable course, or by achieving a passing score on a credit-by-exam.

3For business electives, BUS 100, BUS 220, and BUS 241 transfer to selected four-year institutions. The responsibility for proper course selection rests with the student.

*APPROVED ELECTIVES
A complete list of approved electives is located on the PVCC Web site; under Quick Links, select College Catalog. The list immediately precedes the programs of study curricular sheets.

Although a course fulfills a requirement for a PVCC program, it is possible the course will not fulfill a requirement at a four-year institution. Students who plan to transfer need to be aware of the four-year institution’s requirements.